AITKIN COUNTY
EST 1857

Board of County Commissioners
Agenda Request

7A

Agenda Item #

Requested Meeting Date: May 28, 2024

Title of Item: Personnel Committee Recommendations

	Action Requested:		Direction Requested
✓ REGULAR AGENDA	✓ Approve/Deny Motion		Discussion Item
CONSENT AGENDA			
INFORMATION ONLY	Adopt Resolution (attach draft)		Hold Public Hearing*

*provide copy of hearing notice that was published

Submitted by:	Department:
Bobbie Danielson	HR

Presenter (Name and Title):	Estimated Time Needed:
Bobbie Danielson, HR Director	5 min.

Summary of Issue:

The Personnel Committee met on May 14, 2024, and unanimously recommends hiring a full-time Social Worker. (This Social Worker will be assigned to the adult services team in HHS. This position is not budgeted in 2024, however, is expected to generate enough revenue to pay for the position, plus an additional $46k revenue. HHS Director Sarah Pratt indicates this new full time position is estimated to cost $93,604. HCBS Waiver worker is able to bill the 1300 hours expected. HHS Fiscal Supervisor has calculated that hiring this position would bring in $140,429.98 to the agency in billing which is revenue of $46,825.98 above the cost of the employee to HHS.

The Personnel Committee also recommends hiring a full-time Jail Nurse (RN). We presently have a full-time temporary Jail Nurse. The jail nurse position was 32 hours/week through ACH. Jail Administration recommends 40 hours/week for increased jail health needs, including mental health coordination activities. The jail nurse is a salaried position that also provides after-hour on-call services to the jail. Est $96,344 including salary, benefits, PERA, Soc Sec, Medicare expenses.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Motion to authorize hiring one full-time Social Worker and one full-time Jail Nurse.

Financial Impact:
Is there a cost associated with this request? ✓ Yes ☐ No
What is the total cost, with tax and shipping? $ Discussed above.
Is this budgeted? ☐ Yes ✓ No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.